

Case Study

How much could juggling health & safety with your other commitments cost your practice?



Tackling Safety 'In House'

An example of the work and costs involved...

Planning [17 hours]

Initial meeting to discuss options and needs - 2 hours (x3)

Meeting between Partners and PM - 2 hours (x4)

Research options available for training & development then book courses - 3 hours

Enabling [£1,065 plus 4 days absence from practice]

Training of the Practice Manager - 2 Days (£400 + absence cost)

Training of one deputy to assist - 2 days (£400 + absence cost)

Purchase of Health & Safety Guidance & updates - £265.00

Scoping [104 hours plus home reading]

Review of the Practice covering Fire Issues - ½ Day

Review covering COSHH issues - ½ Day

DSE Risk Assessment and Review - 1 Day

Additional areas including Workplace Violence, Electricity, Appliance Tests, Pregnant Workers, Manual Handling, Medication, etc. - 11 Days over 12 months

Developing [124 hours and rising]

Writing of the arrangements section (duties, responsibilities etc.) - 4 days over 2 months

Writing of practice checks and reminders (2.5 Days over 1 month)

Writing of procedures for work from computer equipment through to locking of the surgery at night (11 Days over 12 months, not yet complete)

Reviewing [12 hours]

Check the original practice risk assessment and procedures as experience has built and originals may be flawed - (1.5 hour sessions x 8)

Maintaining [£250 plus 16 hours plus 3-5 hours ongoing]

Retraining organised following year for update on new regulations and practices - 1 Day @ £250

Review legislation to ensure policies and procedures still relevant - 2 Days

Answer queries from staff, patients, insurers and partners - ongoing, 3-5 hours per month

Cost equivalence

Hours taken

Total: 347 assuming 42 hours maintenance pa

Cost of involvement (£15 per hour)

£5,205 plus £1,315 directly associated costs
Total: £6,520.00

Outcome of project

The policy document still requires improvement and the issue of cost versus benefit has been difficult to apply in isolation.

The practice feels that further advice and support is needed and an independent assessment is arranged at additional cost.

Risk assessments are not complete and liability issues are still in evidence with partners exposed to criminal and civil claims.

Practice Perfect

The Cost Effective Alternative

- § A comprehensive workplace audit
- § A complete policy document
- § A complete guidance document
- § All risk assessments
- § A repeat assessment after six months
- § Unlimited telephone advice and assistance
- § Free accident investigation cover
- § £75 per month