

Case Study

How much could juggling health safety with your other commitments cost your business?



Tackling Safety 'In House'

An example of the work and costs involved within a typical small business...

Planning [17 hours]

Initial meeting to discuss options and needs - 2 hours (x3)
Meeting between Manager and Directors - 2 hours (x4)
Research options available for training & development then book courses - 3 hours

Enabling [£1,065 plus 4 days absence from the business]

Training of the Manager - 2 Days (£400 + absence cost)
Training of one administrator to assist - 2 days (£400 + absence cost)
Purchase of Health & Safety Guidance & updates - £265.00

Scoping [104 hours plus home reading]

Review of the business covering Fire Issues - ½ Day
Review covering COSHH issues - ½ Day
DSE Risk Assessment and Review - 1 Day
Additional areas including Electricity, Appliance Tests, Pregnant Workers, Manual Handling, Lighting, Flammable Liquids, etc. - 11 Days over 12 months

Developing [124 hours and rising]

Writing of the arrangements section (duties, responsibilities etc.) - 4 days over 2 months
Writing of safety checks and reminders (2.5 Days over 1 month)
Writing of procedures for work from computer equipment through to locking of the surgery at night (11 Days over 12 months, not yet complete)

Reviewing [12 hours]

Check the original workplace risk assessment and procedures as experience has built and originals may be flawed - (1.5 hour sessions x 8)

Maintaining [£250 plus 16 hours, plus 3-5 hours ongoing]

Retraining organised following year for update on new regulations and practices - 1 Day @ £250
Review legislation to ensure policies and procedures still relevant - 2 Days
Answer queries from staff, clients, insurers and Directors - ongoing, 3-5 hours per month

Cost equivalence

Hours taken

Total: 347 assuming 42 hours maintenance pa (£15 per hour)

Cost of involvement - Year 1

£5,205 plus £1,315 directly associated costs
Total: £6,520.00

Outcome of project

The policy document still requires improvement and the issue of cost versus benefit has been difficult to apply in isolation.

The business feels that further advice and support is needed and an independent assessment is arranged at additional cost.

Risk assessments are not complete and liability issues are still in evidence with Directors exposed to criminal liability and civil claims.

C&G Safety & Environmental

The Cost Effective Alternative

- § A comprehensive workplace audit
- § A complete policy document
- § A complete guidance document
- § All risk assessments
- § A repeat assessment after six months
- § Unlimited telephone advice and assistance
- § Free accident investigation cover
- § Fixed monthly outlay by Standing Order